



April 11, 2012

Board of Directors
Tilt-Up Concrete Association

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Dear Board Members:

The next regular board meeting of the Tilt-Up Concrete Association will be held from 1:00 pm – 5:00 pm on Thursday, June 7, 2012 at the Hard Rock Casino and Hotel in Punta Cana, Dominican Republic.

The Strategic Planning Session will be held the day prior beginning at 9:00 am on Wednesday, June 6, 2012 (I will confirm the start time).

A preliminary agenda will be sent approximately one month before the meeting but I thought you should have an earlier notice in the event you are still in the process of making hotel and plane reservations.

Punta Cana is the closest airlines and American and several other international carriers have good connections. The hotel is approximately 30 minutes from the airport. You will need to arrange transportation from the airport to the hotel. Santo Domingo is at least 4 hours away.

Your hotel reservations for any of the days between the night of the 5th through Saturday check-out (9th) should be made through TCA so we get credit for the room nights and you get the best rate. Days for extended stays should be made directly with the hotel but you should get our preferred rate.

Best Regards,

A handwritten signature in black ink that reads "J. Edward Sauter". The signature is written in a cursive, flowing style.

J. Edward Sauter